

### **LQG Workshops:**

LQG offers several workshops each year addressing a broad range of skill levels and techniques. Tuition fee is set with the intent to pay the Instructor her/his required cost, and offer the highest level of instruction at the lowest possible cost to its participants.

### **Registration Guidelines:**

- Registration and payment must be made at time of sign-up to reserve a space.
- Current LQG members may register for workshops three months in advance.
- Non-members may register for workshops one month in advance.
- Checks are made payable to Longmont Quilt Guild.
- Registration and payment can be made directly at monthly meetings or payment can be sent to:  
Longmont Quilt Guild  
P O Box 6692  
Longmont, CO 80501
- In the event there are more registrants than the class slots allow, a waiting list will be created.
- If a workshop does not fill as needed to cover the Instructor's expenses, the class may be cancelled.
- Only in the event where a class is cancelled, class refunds will be issued to those registered; however, supply fees will not.
- If a registered participant elects to withdraw from a workshop, a refund will be issued only if another person on the wait-list can fill the space.
- Registration is transferrable if there is no wait list for the class and the transfer has been approved by both the Programs & Workshops Committee chairpersons.
- Registration is non-transferrable if there is a wait list for the class.